



## FAI Club of the Year 2019 – Guide to the online application form

The FAI has launched the search for the 2019 Club of the Year. The competition is open to all grassroots football clubs across the country. Six clubs will be shortlisted for the coveted award. Each will receive €2,000 and the overall winner will be given an additional €5,000 and entry to UEFA's Grassroots Awards Under "Best Grassroots Club". The FAI Club of the Year 2019 aims to recognise, celebrate and promote the inspirational work done by clubs around Ireland.

The Club of the Year competition has two main phases. Phase one is an online application form which can be found at <http://www.fai.ie/domestic/cluboftheyear> . Phase two is a presentation to the judges. These presentations precede the FAI's annual AGM gala dinner and awards evening where the FAI Club of the Year is announced.

Clubs can enter through an online application form that allows them to highlight how their club excels in the areas of, Club Management, Coaching, Community, Participation, and Facilities. Previous winners Ballymackey FC (2018) and Carrigaline United AFC (2017) both won out by demonstrating a massive collective effort from people across their communities in promoting and developing their club. The FAI Club of the Year competition is not just about the biggest club, or the club with the best facilities but it's about clubs that inspire their communities to get involved in football.

The table below explains the online application form and the information **that the judges are looking for**. If you have any questions, please email [Vincent.foley@fai.ie](mailto:Vincent.foley@fai.ie). The six nominees for the final will be decided based on the information provided in the application form.

**FAI Club of the Year 2019 – Guide to the online application form**

1. Name of Your Club?	Enter the name of your club.												
2. What is your club's address?	Enter the club's address.												
3. What year was the club established?	Enter the year the club was established.												
4. Please name a club contact person for the FAI Club of the Year competition?	This is the primary person the FAI will contact to liaise with about the FAI Club of the Year competition.												
5. What is the club contact's phone number?	Enter the contacts mobile phone number.												
6. What is the club contact's email address?	Enter the contacts email address.												
7. What league(s) is the club affiliated to?	Please list the league(s) that the club is affiliated to.												
8. How many adult players does your club have? (provide a male/female split)	State how many adult players (over 18) your club has e.g. (56 male players and 42 female players).												
9. How many underage players does your club have? (provide a male/female split)	State how many underage (under 18) players your club has and provide a male female split. E.g. (125 male players and 75 female players).												
10. How many coaches and volunteers are registered with the club?	Please state how many coaches and volunteers are registered (completed a membership/subscription form) in your club.												
11. Please name the Chair, Secretary and Treasurer of the club.	List the individuals that occupy these roles in your club.												
12. Please upload your club's constitution.	Upload your club's constitution and/or set of rules. The online application form will accept a document up to 2mb.												
13. Please upload your club's insurance policy.	Upload your club's insurance policy. The online application form will take a document up to 2mb.												
14. Please upload a list of your coaches and state the team they coach and what FAI coaching certificate/qualification they have (if any)?	<p>Example. (upload in word or excel format)</p> <table border="1"> <thead> <tr> <th>Name of Coach</th> <th>Team</th> <th>Caching Certificate/qualification</th> </tr> </thead> <tbody> <tr> <td>John Murphy</td> <td>Under 12</td> <td>PDP 1</td> </tr> <tr> <td>Mary o Conor</td> <td>Under 13</td> <td>D Licence</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Name of Coach	Team	Caching Certificate/qualification	John Murphy	Under 12	PDP 1	Mary o Conor	Under 13	D Licence			
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John Murphy	Under 12	PDP 1											
Mary o Conor	Under 13	D Licence											
15. What date did your club hold its last Annual General Meeting?	Enter the date.												
16. Please list your club's website and/or social media pages?	Please list your website and any social pages that the club has.												
17. Does your club run any programmes in partnership with the FAI? (E.G. Summer Soccer Schools, Soccer Sisters, the National Draw, Coach Education, Football for all etc.)	The FAI have a number of programmes designed to encourage participation, support clubs, educate coaches etc. Please explain which of these initiatives your club engages with.												
18. What steps have your club taken to ensure that you adhere to the FAI's child welfare policy?	The FAI's child welfare policy is in line with recent legislation. This means that clubs are responsible for Garda Vetting any volunteers or coaches working with children or vulnerable adults. Also, the club must ensure these												

	volunteers have completed safeguarding training and have gone through a safe recruitment process. Please explain how your club works to stay on top of your child welfare responsibilities?
19. Describe how you have increased the profile of your club in the community and the impact your club has on your community?	This questions allows clubs to explain how they engage with the wider community and how the club is a positive influence on their community. Clubs may add in here any partnerships they have with other organisation and any other initiatives that they run or help that benefits others. Example of this may include helping the local school by providing coaching, assisting a charity venture in your community or opening your facilities to other groups to use.
20. Please describe the club's facilities, any recent developments and any plans for new facility development in the near future.	Please state what facilities the club has. This question also allows clubs to explain their journey in relation to attaining and developing their lands and/or facilities and what challenges they have overcome. Also, please state if there has been any recent development or any planned developments for the near future.
21. What groups do the club provide footballing opportunities for and how? (e.g. boys/girls, men/women, people with disabilities, older adults etc.)	This question allows clubs to explain what participation opportunities the club provides for everyone in the community. Does the club have teams for girls and boys, does the club have teams for men and women, does the club provide participation opportunities for people with disabilities, older adults and does the club encourage participation in football among people from minority ethnic and cultural backgrounds.
22. How does your club embrace the FAI's Player Development Plan?	The FAI's Player Development Plan is bringing in changes to encourage football to move towards a player-focused philosophy. Please explain how your club embrace the ethos and actions of the plan?
23. Describe your clubs coaching philosophy and how you implement it?	This allows the club to explain how they structure and implement their coaching philosophy. This may include having a club coaching plan, a coaching coordinator, encouraging coaches to achieve their coaching qualifications, organising coaching workshops etc.
24. Tell us why your club should be named the FAI Club of the Year for 2019?	This question allows a club to explain what is unique about them. What challenges the club had to overcome, what successes the club has had on and off the field in recent years and anything else which the club would like the judges to be aware off and what makes the club special.
25. Please upload any further documents you want the judges to consider (e.g. club plans, club strategy etc.)	This is an opportunity for the club to upload an additional document you want the judges to be aware of. E.g. a club plan, and strategy etc.